



Ntec

National Tertiary Education Consortium

Concordia Institute of Business
National Technology Institute
NZ Institute of Learning and Development

International Student Application Form

Application Form for domestic students is available on our website

Please read this form carefully and complete all relevant sections. This application form provides us with the information we need to enrol you onto courses delivered by National Technology Institute (NTI), New Zealand Institute of Learning and Development (NZILD) and Concordia Institute of Business (CIB). Please keep a copy of this application form for your reference.

Personal Details (as shown in passport)

Family Name: First Name(s):

Preferred Name:

Date of Birth: / / (DD/MM/YYYY) Gender: Male Female

Citizenship: Country of birth:

Passport No.: Issue date: Expiry date:

Disability

The following information will help us improve services for students with disabilities. The information you supply is confidential.

Do you live with the effects of significant injury, long-term mental/physical illness or disability? Yes No

If "Yes", please describe this disability:

Applicant's Contact Details

Address:

Telephone: Fax:

Email:

Agent Contact For approved Ntec agents. (If applicable.)

Agent name:

Address:

Telephone: Fax:

Email:

Parents' Contact Details* or Emergency Contact (Home Country)

* for students aged under 18

Name:

Relationship to you:

Address:

Tel/mobile no.:

Email:

Emergency Contact in New Zealand (if any)

Name:

Relationship to you:

Address:

Tel/mobile no.:

Email:

Course Title	NZQA Level	Duration	Campus	Proposed Start Date
			Auckland / Tauranga / Hastings	

What are your career intentions and goals? How will pursuing this course of study assist you in achieving those goals?

What are your immediate plans after you have completed this course of study?

Arrival, Accommodation and Insurance

Airport Pick-up: Do you want to be met at the airport? (Airport pick up is free for all students) Yes No

If "Yes" please advise us in writing or by email of your arrival date/details once your visa is approved.

Accommodation: Do you require accommodation to be arranged for you on arrival? Yes No

If "Yes" we will contact you to help you arrange suitable accommodation.

Medical and Travel Insurance: Do you wish to purchase our medical and travel insurance? Yes No

If "Yes", we will send you an Insurance Application Form with your Offer of Place.

If "No", you will need to provide us with certified proof of your insurance, translated into English.

Note: Medical and Travel insurance is compulsory for international students in New Zealand. (See further details on page 24 of the prospectus or Ntec website)

Education Background/Details

Secondary studies (high school/secondary school)

Highest qualification gained	Institution	Country	Date completed

Tertiary studies (college, university, polytechnic)

Qualification	Institution	Country	Date completed

Please attach certified copies of school / college / university certificates.

English Language Proficiency (Please complete this section if English is not your first language)

English as Language of Instruction (must provide evidence)

IELTS Test Date: Result: Result attached: Yes No

TOEFL Test Date: Result: Result attached: Yes No

I am applying to study English

If you do not meet the English requirement for the academic programme you are applying for, we will advise you and provide a conditional offer.
Please attach a certified copy of your test result.

New Zealand Privacy Act

The collection, use, storage and update of personal information by National Technology Institute, NZ Institute of Learning and Development and Concordia Institute of Business will be in accordance with the New Zealand Privacy Act 1993. Within the schools, relevant personal information will be available to staff responsible for enrolment, for establishing and maintaining records, providing tuition, programmes and academic support, providing student services, and for maintaining discipline and order. When required by statute, we will release information to government agencies such as the Ministry of Education, New Zealand Qualifications Authority, Industry Training Organisations, Immigration Department, New Zealand Police, Department of Justice, Inland Revenue and the Accident Compensation Corporation. Students have the right to access and correct any information held about them.

Declaration by student (if aged over 18) or parent (if student is under 18)

- I confirm that all the information contained in this application and in any attachments is true and correct to the best of my knowledge and belief.
- I have read and understood the information contained in the Ntec Student Prospectus (also available on the Ntec website), and agree to comply with the attendance and behaviour requirements.
- I have read and understood the Ntec Student Fee Protection, Student Withdrawals and Fee Refunds Policy, which is printed on page 28 of the prospectus and is on the Ntec website.
- I acknowledge that the provision of false information or the withholding of relevant information may result in termination of enrolment.
- I will inform the school if there are any changes to the details of this application.
- I acknowledge that I have read the information about the course I have enrolled for.

Name:

Signature:

Date: / /

To be signed by student (if aged over 18), or by parent (if student is under 18)

CHECKLIST

Have you completed all relevant sections on this form?
Please ensure you have attached all necessary documents:

- Certified copy of passport
- Certified copy of English test (Academic IELTS, TOEFL or equivalent) if applicable
- Certified copies of all relevant academic documents
- Evidence of relevant work experience if applicable

Sign this form above and send your application to your agent or to us as follows:


Postal
address

Student Administrator

Ntec
P.O. Box 911 - 312,
Victoria St West,
Auckland 1142, New Zealand

Phone: +64 (0)9 3795700

Fax: +64 (0)9 3795705

Email: apply@ntec.ac.nz

Courier
address

25 Federal Street (corner of Swanson and Federal Streets),
Auckland 1010

How did you find out about Ntec and our courses? (You may tick more than 1 box if appropriate): Internet TV ad Radio ad Mailers Friends/Relatives

Education consultant Newspaper ad (please specify) Others (please specify)